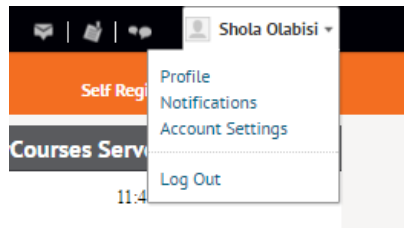


How to Enable Auto Notifications on Mycourses

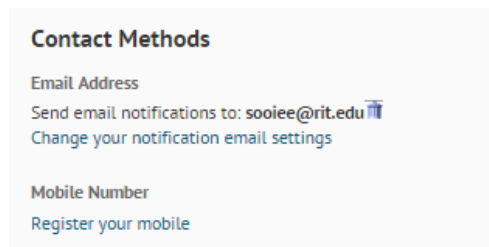
1. Once you have logged into Mycourses, click on your name at the top (left) of the page.



2. Select notifications from the dropdown menu



3. Confirm your contact methods are up-to-date



4. Select from the list things you would like to receive updates on

Instant Notifications		Email	SMS
Content - content item updated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Discussions - new post in a forum, topic, or thread that I subscribed to in instant notifications	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Dropbox - dropbox folder due date or end date is 2 days away	<input type="checkbox"/>	<input type="checkbox"/>	
Grades - grade item released	<input type="checkbox"/>	<input type="checkbox"/>	
Grades - grade item updated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
News - item updated	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
News - new item available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Quizzes - quiz end date is 2 days away	<input type="checkbox"/>	<input type="checkbox"/>	

Customize Notifications

- ☒ Include my grade value in notifications from Grades
- ☐ Allow past courses to send me notifications
- ☐ Allow future courses to send me notifications
- ☐ Allow inactive courses to send me notifications

5. You can add other specific items/customization, save and you will be notified every time any of your professors post materials and or update grades on my courses.

Customize Notifications

- ☒ Include my grade value in notifications from Grades
 - ☐ Allow past courses to send me notifications
 - ☐ Allow future courses to send me notifications
 - ☐ Allow inactive courses to send me notifications
-

Exclude Some Courses

You currently have no courses excluded. [Manage my course exclusions](#)

Save

Cancel