

RIT | University Studies The Writing Center

The Writing Center offers free in-person and online consultations where you can work on any stage of the writing process: brainstorming, organizing, researching, drafting, and revising.

How do you make an appointment? Visit <https://rit.mywconline.com/>. After registering for an account, you can schedule a 50-minute session online or in person. Drop-in appointments will also be available on a first-come, first-served basis.

After clicking on an available white box in the schedule, a pop-up window will ask a series of questions. After submitting, the system will send a verification email with the date and time of your appointment. Double-check that you registered for the format of appointment you want – many consultants have both online and in-person appointments available. You can make, modify, or cancel appointments up to 30 minutes before.

The online consulting interface in [WOnline](#) has video, chat, and shared document functions. When you click on their appointment and click “Start or Join Online Consultation,” a new window with instructions will open with instructions for using the platform.

Where are we located? The Writing Center is located on the first floor of Wallace Library, between the circulation desk and the SHED. For your in-person appointments, please show up 5-10 minutes before your appointment and locate your consultant. Consultants are in three workspaces with doors, and if you are unsure who you are meeting with, any of us will be happy to help you find your consultant!

How should you prepare for an appointment?

- **Arrive Prepared:** Bring your laptop or other device, or, if you prefer, a printed copy of your writing project. It’s also helpful to have any class materials or context, like an assignment prompt, rubric, or guidelines, somewhere easily accessible.
- **Establish Goals Early:** It’s important to make explicit plans and goals for the session and share them with your consultant. For instance, if you know you want to leave with a partially complete outline, say so!
- **Check in about Access:** Communicate with your consultant about your communication preferences (including in-text commenting, video with live captions, text chat), whether your appointment is online or in person. While our online appointment system does not support real-time captioning, we can meet with you on a different platform (e.g., Zoom). We also have one consultant with ASL experience, or you can request an interpreter through myaccess.rit.edu.
- **Be Ready to Collaborate:** Our consultants are ready to work alongside you to meet your goals, so be sure to share any goals or questions with them. We want to ensure that the pace of communication between writer and consultant is equitable, so it can sometimes be useful to slow down and take a moment to review your goals for the appointment.
- **Make Plans:** A writing consultation isn’t the beginning and end of a writing process. Communicate about what you are going to do next, what other resources you are thinking of using, and what your next steps will be.

We look forward to working with you! If you have questions, you can email the Writing Center Coordinator, Dr. Ruth Book, at Ruth.Book@rit.edu.